

Pattern / Syllabus of Examination

Duration of Written Test will be 2 hours and Questions will be bilingual (English and Hindi).

The Written Test of specified posts except **AM (Rajbhasha)** will consist of 100 objective types multiple choice questions having two sections:

- General Awareness - 10 questions – 10 marks
- Concerned Discipline / Technical Aptitude- 90 question – 90 marks

The Written Test for the post of AM (Rajbhasha) will contain

- 10 Objective types multiple choice questions - General Awareness (to be Answered on OMR Sheet)
- 30 Objective types multiple choice questions – General Hindi/English (to be Answered on OMR Sheet)
- Short Answer / Descriptive / Essay / translation type questions - 60 marks. (to be Answered on Separate Answer Sheets)

There will be No negative marking for wrong answers. No mark will be awarded or deducted for not attempting a question.

S. No.	Post	Syllabus (INDICATIVE) [For 90 questions of concerned Disc.]
1	Jr. Engineer (Civil)	<ul style="list-style-type: none"> • Building Materials. • Estimating, Costing , and Valuation. • Surveying. • Soil Mechanics. • Hydraulics. • Irrigation Engineering. • Transportation Engineering. • Environmental Engineering. • The Strength of Materials. Structural Engineering: <ul style="list-style-type: none"> • Theory of Structures. • Concrete Technology. • RCC Design, Steel Design. • Brick Test • Compaction Test
2	Project Manager (Civil)	General (Civil Engg) as mentioned in point No 1 + Work related Experience
3	Dy. Project Manager (Civil)	General (Civil Engg) as mentioned in point No 1 + Work related Experience
4	Sr. Project Executive (Civil)	General (Civil Engg) as mentioned in point No 1 + Work related Experience
5	Jr. Engineer (Electrical)	<ul style="list-style-type: none"> • Basic concepts. • Circuit law. • Magnetic Circuit. • AC Fundamentals. • Measurement and Measuring Instruments. • Electrical Machines. • Fractional Kilowatt Motors and single phase induction Motors. • Synchronous Machines. • Generation. • Transmission and Distribution. • Estimation and Costing.

		<ul style="list-style-type: none"> Utilization and Electrical Energy. Basic Electronics.
6	Dy. Project Manager (Electrical)	General (Electrical Engg) as mentioned in point No 5 + Work related Experience
7	Sr. Project Executive (Electrical)	General (Electrical Engg) as mentioned in point No 5 + Work related Experience
8	Management Trainee (Finance)	<ul style="list-style-type: none"> Financial Accounting Auditing Cost and Management Accounting Financial Management Business and Corporate Law Indirect Tax Direct tax
9	Dy. Manager (Finance)	General (Finance) as mentioned in point No 8 + Work related Experience
10	Assistant Manager (Finance)	General (Finance) as mentioned in point No 8 + Work related Experience
11	Dy Manager (Law)	<ul style="list-style-type: none"> Company laws, Arbitration Matters, Contracts, Property Matters, Civil & Criminal Cases & Stay Orders. Service Matters, Employee Disciplinary matters, Industrial dispute act issues. Contract Law Suite, Draft of deeds, Licenses & Permissions, Govt. Audit, Agreements, Legal Document Preparation
12	Assistant Manager (Law)	As mentioned in point No 11 and according to Work related Experience
13	Assistant Manager (HRM)	<ul style="list-style-type: none"> Labour laws and service regulations, Disciplinary matters, Application of HRM concepts, tools and practices, such as manpower planning, Performance management, career planning, succession planning, competency modeling, competency appraisal etc. Industrial relations having multiple trade unions scenario. Latest HR Practices and Policies, retention and attrition aspects.

14. Syllabus for Assistant Manager (Rajbhasha) :

- General Hindi and General English
- Translation from English to Hindi and vice versa
- The knowledge of the government's official language policy and its implementation.

Note * - SYLLABUS MENTIONED ABOVE IS ONLY INDICATIVE AND NOT EXHAUSTIVE.