

**DIRECTORATE OF HORTICULTURE
HIMACHAL PRADESH, SHIMLA-2**

ADVERTISEMENT FOR HIRING OF STAFF UNDER HP HORTICULTURE DEVELOPMENT PROJECT

Opening Date: 11/06/2020

Closing Date: 04/07/2020

Government of Himachal Pradesh has received financing from the International Development Association (IDA), in the form of a credit toward the cost of Himachal Pradesh Horticulture Development Project herein after called HPHDP. The HP-Nursery Management Society and Project Implementation Unit (PIU. Hort.), an implementing entity of the Project, intends to apply a portion of the proceeds of this credit to eligible payments under the contract for which this advertisement for hiring of staff is being issued.

The detail of positions being advertised are: Farm Manager-15, Assistant Farm Manager -15, Technical Facilitators -15, Facilitator-14

The period of engagement shall be initially for 11 months and can be extended depending upon the performance of individual. All the above positions are purely temporary basis on co-terminus basis up to the project period and the selected candidates can be placed anywhere in Himachal Pradesh. Details are given on the website www.hpagrisnet.gov.in or www.hds.hp.gov.in

Potential candidates having the requisite qualification and experience may apply as per the prescribed CV format given on the above mentioned website in a sealed envelope clearly marking as "**Application for**(Name of the position applied for)" so as to reach the address given below on or before **5:00 PM on 4th July, 2020**. Only the shortlisted/Eligible candidates will be called for an Interview/Written Test. Canvassing any form will lead to disqualification and rejection. Director of Horticulture reserves the right to accept or reject any candidate without assigning any reason.



(Dr. M.M. Sharma)
Director of Horticulture
Himachal Pradesh, Shimla-2
Telephone: 0177-2842390

DIRECTORATE OF HORTICULTURE
Himachal Pradesh, Shimla-171002

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1. Project background:

The Government of Himachal Pradesh (GoHP) is implementing World Bank funded Himachal Pradesh Horticulture Development Project (HPHDP) that Project Implementing Agency i.e. H.P. Horticulture Development Society (HPHDS) now intends to apply a portion of this credit for engagement of Officers on contractual basis.

The project development objective (PDO) of the project is to support small farmers and agro-entrepreneurs to increase the "productivity, quality and market access of selected horticulture commodities in Himachal Pradesh".

2. The project comprises of four components i.e.:

Component A: Horticulture Production and Diversification- The focus of this component is to enhance horticultural competitiveness at the farm level by supporting access to knowledge, technology and finance in order to increase long term productivity and farm income in an environment marked by changing market patterns and increased climate variability. This will be done by enhancing producer's access to disease free planting materials, supporting sustainable intensification and diversification of horticultural production through technology and knowledge transfer, including harvest, capture, collection, delivery and distribution of water and strengthening applied research and development and enhancing the access to finance to producers. Thus it has following three sub-components:

A.1 Enhance availability and adoption of elite planting materials and horticulture technology transfer.

A.2 Promoting Climate Resilient Technologies and Adoption.

A.3 Facilitation of access to financial services and building financial capability

Component B: Value Addition and Agri-enterprise Development - The focus of this component is to improve value realization at the farm level, promote investments in agribusiness, fostering backward and forward linkages in the value chains for horticulture products, support supply chain infrastructure that prevent wastage and value erosion, and enable secondary and tertiary processing that creates higher value for the produce. This would be done by building community/farm level marketing capacitors and supporting them through matching grants to acquire productive assets, establishing a modern supply chain comprising pack houses, controlled atmosphere (CA) stores and processing facilities to be operated under Public Private Partnership (PPP) arrangements, Providing access to warehouse receipts systems linked to commodity exchanges, identifying, mobilizing and supporting agro entrepreneurs and facilitating access to finance for agribusiness enterprises, including collectives such as producers companies.

Component C: Market Development and sector stewardship- The focus of this component is to provide an improved platform for market-related information and intelligence, expand market access through alternative marketing channels, enhance transparency in the price discovery process, and improve market infrastructure. This will be

done by supporting market information and intelligence services, introduction of e-marketing platforms and up gradation of whole sale markets.

Component D: Project Management, Monitoring and Learning- This component will ensure the effective implementation of project activities and monitor and evaluate project implementation progress, output and outcomes, building on implementation experience. this component will support establishment and operations of Project Coordination Unit (PCU), which will oversee and coordinate activities of the implementing agencies of the project, establishment and operation of Project Implementation Units in the representative implementing agencies and setting up of monitoring and evaluation (M&E) system for the project, including a project management information system and contracting an external M&E agency to monitor project activities that are attributable to the outcome of project, consultancies, training and relate material, office equipment and operational costs.

3. The project will achieve the proposed Project Development Objective by:

- i. Increasing the area under improved clonal rootstocks and cultivars of selected horticultural crops, improving the producers' access to knowledge and climate resilient production technologies so that they are able to respond to climate changes and climate variability and emerging market opportunities.
- ii. Promoting investments in agribusiness, fostering backward and forward linkages in the value chains for horticultural products, piloting negotiable warehouse receipts for horticulture commodities, facilitating access to finance for agribusiness entrepreneurs, and, where appropriate, push for process, regulatory and/or policy change.
- iii. Supporting the development of an improved platform for market related information and intelligence, alternative market channels development outside of regulated markets, and improved services for growers are provided by modernising the traditional wholesale markets.

The detail of Positions

S.N	Name of Post	Number of Post(s)	Qualifications & Experience etc.	Consolidated Remuneration
1	Farm Manager	15 HPNMS	<p>Should have passed M.Sc. in Horticulture (Fruit Science) from any recognized University established by Law in India and accredited by Indian Council of Agricultural Research (ICAR).</p> <p>DESIRABLES: - Knowledge of customs, manners and dialects of H.P. and suitability for appointment in the peculiar conditions prevailing in the state. Preference shall be given to candidates having one or more years of working experience in Horticulture sector.</p>	Rs. 50,000/- per Month
2	Assistant Farm Manager	15 HPNMS	<p>Should have passed Four year's B.Sc. Horticulture Degree from any recognized University established by Law in India and accredited by Indian Council of Agricultural Research (ICAR).</p> <p>DESIRABLES: - Knowledge of customs, manners and dialects of H.P. and suitability for appointment in the peculiar conditions prevailing in the Pradesh. Preference shall be given to candidates having one or more years of working experience in Horticulture sector.</p>	Rs. 30,000/-Per Month
3	Technical Facilitator	15 PIU	<p>Should have passed M.Sc. in Horticulture (Fruit Science, Entomology, Pathology, Soil Science) from any recognized University established by Law in India and accredited by Indian Council of Agricultural Research (ICAR).</p> <p>Preference will be given to the candidates with: -</p> <ol style="list-style-type: none"> At least 2 years' experience of working in extension, training and community mobilization in Agriculture, Horticulture, irrigation & watershed and joint Forest management projects. Experience in H.P, Uttarakhand, J&K and Himalayan region. Experience in externally aided projects. <p>Suitable qualified women candidates are encouraged to apply.</p>	Rs 50,000/-per Month
4	Facilitator	14 PIU	<p>Graduation in Agriculture/Horticulture/Forestry/Bio-Science from a recognized university established by Law in India and accredited by Indian Council of Agricultural Research (ICAR).</p> <p>DESIRABLES: - Knowledge of customs, manners and dialects of H.P. and suitability for appointment in the peculiar conditions prevailing in the Pradesh. Preference shall be given to candidates having one or more years of working experience in horticulture sector. Preference shall be given to candidates having one or more years of working experience in horticulture sector.</p>	Rs. 30,000/-Per Month

ROLES AND RESPONSIBILITIES OF THE STAFF TO BE HIRED

Sr. no	Position	Roles and Responsibilities
1	Farm Manager	Establishment and management of Bud Wood/Demo Orchard, Mother Stool and Nurseries of Horticultural crops in the farms of the H P Nurseries Management Society. To facilitate in project planning, documentation, report making and in preparation and implementation of Annual Action of the farm/HPNMS. To facilitate in inventory management, record keeping and overall management of farm as per the Standard Operating Procedure of the farms/PCDOs.
2	Assistant Farm Manager	To assist In-charge PCDO/Farm Manager in establishment and management of Bud Wood/Demo Orchard, Mother Stool and Nurseries of horticultural crops in the farms of the H P Nurseries Management Society. To facilitate in project planning, documentation, report making and in preparation and implementation of Annual Action of the farm/HPNMS. To facilitate in inventory management, record keeping and overall management of farm as per the Standard Operating Procedure of the farms/PCDOs.
3	Technical Facilitator	Spreading programme awareness, identification of prospective beneficiaries, sensitizing them about the project objectives, guidelines, forms and formalities, form them into cluster groups, facilitate in project planning, documentation, connecting them with the project management unit at block/district level, facilitate project approval and project execution, organize field exposure visits, training programmes /technology transfer programmes.
4	Facilitator	To assist the Block and District level officers of Horticulture Department in implementation of the project activities, to identify and shortlist the farmers for the activities, to assist the farmers in getting the term loan for the project components from the nearest bank branch, to assist the project implementation staff at the block level in organization of FIG & FPO, to mobilize and provide training to the farmers at the nearest training centres, to guide and take the farmers for the hands on training programme at the nearest demonstration centres create under SPV/NMS, identification and formation of water user association in the clusters to be identified.

Important Instruction.

1. Above mentioned positions are purely on temporary basis on co-terminus basis up to the project period.
2. The candidate engaged for the above positions shall not be absorbed in Government or PSU or any other Government Organization under any circumstances.
3. Director of Horticulture reserve the right to increase/decrease the recruitment position and number of position.
4. Candidate selected for the above-mentioned positions will have to work under the overall administrative control of Director of Horticulture and the direct control of any other officer as directed/decided by the Director of Horticulture.
5. Age limit: 18-45 years, reckoned as on prescribed closing date for submission of application form.
6. Applicant should be permanent resident of Himachal.


7. The candidate should enter his/her particulars i.e. Name, Father's Name, Mother's Name and Date of birth as per her/his metric certificate.
8. The candidate are required to apply separately for each post.
9. The candidate are advised to give their Mobile Number and email ID to avoid inconvenience. There will be no other means of contacting them except their email & Mobile Numbers.
10. The candidate shall fill up their complete and correct particulars in the form to avoid rejection of candidature.
11. The Director of Horticulture will not be responsible for any postal delay. No extra opportunity shall be provided to the applicants to produce appropriate certificates at later stage.
12. Any clarification/guidance/information regarding application form can be had on telephone 0177-2842390, 0177-2640642.

Common Competencies Required for All Positions.

- Demonstration of strong conceptual, analytical skills with clarity of thought process and problem solving skills.
- Excellent organization Skills
- Accuracy with keen attention to detail
- Ability to work under tight time lines
- Self-motivated, high level of zeal and enthusiasm in all endeavors, unblemished integrity, ability to organize and prioritize own work to meet deadlines.
- Ability to work both independently and as well as in a team.
- Strong communication skills, with ability to clearly and concisely convey necessary information, explain reasoning, and support conclusions using the data and facts.
- Good command of English language and oral communication skills.

Note: - The number of positions may increase and decrease as per recruitment.

Candidates having the requisite qualification and experience may submit applications on the prescribed formats given on the above mentioned website along with self-attested testimonials copies of certificates in a sealed envelope clearly marking as "**Application for** (Name of the position applied for)" so as to reach the address given below on or before **5:00 PM on 4th July, 2020**. Only the short-listed/eligible candidates will be called for an Interview/Written Test. Canvassing in any form will lead to disqualification and rejection of candidature. Director of Horticulture reserves the right to accept or reject the application without assigning any reason.


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ANNEXURE-B

NAME OF THE POST APPLIED:

1. Full Name:
2. Nationality (attach a copy of evidence):
3. Complete Permanent Address (attach a copy of evidence):
4. Current Address:
5. Telephone/ Cell No.:
6. Email Address:
7. Date of Birth:
8. Current Designation (if any):
9. Current Employer's Full Address with contact email and phone number (if any):
10. Educational qualification (attach a copies of evidences):
11. Marital Status:

Paste recent
self-attested
passport
photo

Sr. No.	Examination	Specialization/stream	Year of Passing	Name of School/College	Name of Board/University	Class/Percentage of marks obtained
1.	HSLC/Class-X					
2.	HSLC/Class-XII					
3.	Graduation					
4.	Post-Graduation					

12. Training details relevant to the position applied (attach the copy of evidence):

Sr. No.	Training Field	Period of Training
1.		
2.		
3.		

13. Language known:
14. Computer proficiency:
15. Employment Record (starting from the latest):

Years of experience (Provide certificates)	Total:	____ Years ____ Months
	Relevant to Post	____ Years ____ Months

From[Month/Year]: _____ To[Month/Year]: _____	
Employer	:
Position held	:
Duties performed	{Describe in brief the works handled/duties performed that Best Illustrate the Capability to handle the proposed tasks as per Job Description for the said post}

From[Month/Year]: _____ To[Month/Year]: _____	
Employer	:
Position held	:
Duties performed	{{Describe in brief the works handled/duties performed that Best Illustrate the Capability to handle the proposed tasks as per Job Description for the said post}}

Add boxes as required

- 16. Works/ Activities undertaken the best illustrates the experiences in similar position(s) applied for**
(clearly showing role played, duration of input, complexity of work undertaken, and core competencies)

Name of assignment or project: Year: Employer: Main features of the project: Positions held: Activities performed:	
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Add boxes as required

17. References: Mention any two references with their complete address and contact numbers.
 18. Do you have any corruption or criminal charges pending against you (if yes, furnish Details).
 19. Have you ever been arrested, indicted or summoned into court as defendant in a criminal proceeding or convicted, fined or imprisoned for violation of any law (if yes Furnish details).
 20. Have you ever been discharged or forced to resign from any position (if yes, furnish details)

21. Certification:

I, the undersigned, certify that to the best of my knowledge and belief, this CV correctly describes my qualifications, my experience, and myself. I understand that any willful misstatement described herein may lead to my disqualification or dismissal, if engaged.

 [Signature of Applicant] Date: _____
 (Day/Month/Year)

Attach self-attested copies of certificates/testimonials