

TSPSC Junior Assistant Exam Pattern

Scheme of Examination

(SSC Standard)

Paper	Subject	No.of Questions	Duration	Maximum Marks
1	GENERAL KNOWLEDGE	150	150 Minutes	150
2	SECRETARIAL ABILITIES	150	150 Minutes	150
Total				300

Name of the Papers	Language Of Examination
PAPER-I GENERAL KNOWLEDGE	Trilingual i.e., English, Telugu & Urdu
PAPER-II: SECRETARIAL ABILITIES	

Scheme of Examination @ www.tspsc.gov.in

SCHEME OF EXAMINATION (Practical Type)

TEST	Duration (Minutes)	Maximum Marks	Minimum qualifying marks		
			SC/ST/PH	B.C's	O.C's
PROFICIENCY IN OFFICE AUTOMATION WITH USAGE OF COMPUTERS AND ASSOCIATED SOFTWARE	30	50	15	17.5	20

Telangana PSC Junior Assistant Syllabus 2019

Aptitude

- Probability
- Average
- Area
- Allegation or Mixture
- Logarithm
- Problems on H.C.F and L.C.M
- Stocks and Share

- Ratio and Proportion
- Boats and Streams
- Banker's Discount
- Ratio and Proportion
- Compound Interest
- Surds and Indices
- Simple Interest
- Time and Distance
- Permutation and Combination
- Decimal Fraction
- Problems on Ages
- Numbers
- Volume and Surface Area
- Partnership
- Chain Rule
- Square Root and Cube Root
- Height and Distance
- Races and Games
- Simplification
- Time and Work
- Pipes and Cistern

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General Knowledge

- Tourism
- Famous Days & Dates
- Environmental Issues
- Indian History
- Indian Parliament
- Sports
- Countries and Capitals
- Civics
- Famous Books & Authors
- Famous Places in India
- Indian Politics
- Inventions and Discoveries
- Current Affairs
- Rivers, Lakes, and Seas
- Heritage
- General Science
- Biology
- Literature
- Geography

- Indian Economy
- Artists

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Reasoning

- Square roots and Cube roots
- Problems based on Statistics
- Time and Work
- Numbers
- Loss and Discount
- Probability
- Simplification
- Volume and surface areas
- Time and Distance
- Compound Interest
- Average
- Problems on Train
- Percentage -Interest
- Boats and Streams
- Permutations & Combinations
- Ratio and Proportion
- Problems based on ages
- HCF and LCM
- Number system
- Profit & Loss
- Speed
- Fraction and Decimals
- Simple Interest

Exam Syllabus @ www.tspsc.gov.in 2019

Computer Knowledge

- Hardware and software
- Android and Apple related news
- Short forms (Eg. Jpeg, mp3, pdf)
- The internet
- Operating system
- Basic of Computer
- Generation of Computer
- PowerPoint
- MS Word and MS Excel

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General English

- Spotting Errors
- Antonyms
- Error Correction (Underlined Part)
- Idioms and Phrases
- Sentence Completion
- Fill in the blanks
- Sentence Arrangement
- Passage Completion
- Synonyms
- Active Voice and Passive Voice
- Error Correction (Phrase in Bold)
- Substitution
- Joining Sentences
- Prepositions
- Para Completion
- Sentence Improvement

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