

JET Desk Operator Syllabus 2018 | Check Desk Operator & Steno Exam Pattern Pdf @ www.jetexam.in

JET Desk Operator Exam Pattern Pdf

Subject Name	No of Marks	Duration of the Exam
Reasoning	30	1 Hour 30 Minutes
English	30	
Quantitative Aptitude	30	
General Awareness/ General Knowledge	35	
Computer Knowledge	25	

Quantitative Aptitude

- Data Interpretation
- Mensuration – Cylinder, Cone, Sphere
- Number Systems
- Profit & Loss
- Permutation, Combination & Probability
- Sequence & Series
- Simple Interest & Compound Interest & Surds & Indices
- Work & Time
- Mixtures & Allegations
- Simplification
- Ratio & Proportion, Percentage
- Time & Distance

English

- Reading Comprehension
- Cloze Test
- Fill in the blanks
- Multiple Meaning/Error Spotting
- Para jumbles
- Miscellaneous
- Paragraph Complete/ Sentence Correction

General Knowledge

- Botany
- Indian Parliament
- Indian Politics
- Sports
- Physics
- Zoology
- Chemistry
- Geography
- Indian Economy
- Famous Days & Dates
- Environment
- Indian Culture

Computer Knowledge

- History of Computers
- Software
- Networking (LAN, WAN, MAN)
- MS Windows & MS Office
- Internet (Concept, History, working environment, Application)
- Security Tools, Virus, Hacker
- Database (introduction)
- Communication (Basic Introduction)
- Hardware
- Number System
- Logic Gates

Reasoning

- Puzzle
- Tabulation
- Syllogism
- Coding Decoding
- Coded Inequalities
- Seating Arrangement
- Data Sufficiency
- Alphanumeric Series
- Ranking/Direction/Alphabet Test

- Blood Relations
- Input Output
- Logical Reasoning

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