

NICL AO Syllabus| Download NICL Administrative Officer Prelims & Mains Exam Pattern

NICL AO Preliminary Exam Pattern

Name Of The Subjects	No Of Questions	Maximum Marks	Total Time
Quantitative Aptitude	35	35	A composite time of 60 minutes
Reasoning	35	35	
English Language	30	30	
Total	100	100	

NICL AO Mains Exam Pattern

Name Of The Subjects	No. of Questions	Maximum Marks	Total Time
English Language	40	40	A composite time of 120 minutes (2 hours)
Reasoning	40	40	
Numerical Ability	40	40	
Computer Knowledge	40	40	
General Awareness	40	40	
Total	200	200	

Descriptive Test:

- **30 marks**

Interview Round:

- At finally the NICL Board verified for the Seekers who are best all the rounds. It just a formality to tet the candidates.

NICL AO Prelims Syllabus

Reasoning Ability

- Analogy.
- Cubes and Dice.
- Directions.
- Input – Output
- Order and Ranking
- Direction based problems
- Blood Relations (Coded as well as Direct)
- Alphanumeric Series
- Data Sufficiency
- Verbal Reasoning
- Blood Relations.
- Clocks & Calendars.
- Arithmetical Reasoning.
- Number Ranking.
- Embedded Figures
- Mirror Images
- Coding-Decoding.
- Non-Verbal Series.
- Decision Making
- Number Series.
- Alphabet Series etc.
- Puzzles
- Seating Arrangement (Circular, Square and Linear)
- Inequality (Both Direct and Coded)
- Syllogism (New as well as Old Pattern)

English Language:

- Sentence Completion.
- Theme detection.
- Sentence Rearrangement.
- Grammar.
- Comprehension.
- Adverb.
- Subject-Verb Agreement.
- Articles.
- Vocabulary.
- Error Correction.
- Idioms & Phrases.
- Synonyms.
- Word Formation.
- Conclusion.

- Verb.
- Passage Completion.
- Unseen Passages.
- Antonyms.
- Fill in the Blanks.
- Tenses.

Numerical Ability:

- Number Series
- Simplification / Approximation
- Quadratic Equations
- Data Interpretation (Try to have a thorough practice of calculative sets)
- Arithmetic Topics including following –
- Problem on Ages
- Permutation & Combination
- Probability
- Data Sufficiency
- Mathematical Inequalities
- Mensuration
- Profit, Loss and Discount
- Averages
- Ratio and Proportion
- Simple and Compound Interest
- Time & Work
- Mixture and Alligations
- Pipes and Cisterns
- Time, Speed and Distance
- Boats & Streams

NICL AO Mains Syllabus

Reasoning:

Same as prelims

English:

Same as prelims

Numerical Ability:

Same as prelims

General Awareness:

- General Science.
- Books.
- General Knowledge.
- History.
- Geography.
- Awards.
- Indian Economy
- Abbreviations.
- International & National Organizations.
- Authors.
- Environment.
- Budget.
- Current Affairs.

Computer Knowledge:

- Memory
- Hardware
- Networking
- Computer Shortcuts
- Important Abbreviations
- Internet Usage
- Word Processing – MS Word etc.
- Fundamentals of Computer
- History of Computer
- Internet
- MS Office – Word, Powerpoint, Excel & Access