

6. One no. of self-attested recent coloured passport size photograph (4.5Cm x 3.5 Cm) of the candidate to be pasted with the application in prescribed format.
7. Canvassing in any form will be disqualifying the candidate.
8. Candidates may obtain the details of the posts, relevant information and application format through the Kanchrapara Municipality's website: "www.kanchraparamunicipality.org.in", and Office Notice Board at Administrative Building, Kanchrapara Municipality.
9. Last date of submission of application: 8<sup>th</sup> January, 2019 (Upto 5:00 PM)
10. If any stage, even after appointment a candidate is found ineligible in terms of the Employment Notice, his/ her candidature will be cancelled.
11. Name of intending candidates are being invited from Sub Regional Employment Exchange Office, Barrackpore as well as from the Directorate of Employment Exchange, Kolkata for candidates.
12. The authority reserves the right to cancel any or all applications without assigning any reason whatsoever.
13. The candidates who apply for the post should ensure that they fulfill all the eligibility conditions thereof. Their admission at the stage of written examination, if any as the case may be and the interview/ viva-voce for which they are admitted by this authority will be purely provisional, subject to their satisfying the prescribed eligibility conditions. If on verification at any time before and after Written Examination. If any as the case may be the Interview/ Viva-Voce, if it is found that they do not fulfil any of the eligibility condition, their, candidature for the examination shall stand cancelled without any notice and/ or further reference.
14. Applications incomplete in any form or those not in prescribed format or not accompanied with prescribed fee or received after the due date are liable to be rejected summarily.

The examination will be held in two stages viz A. Written Examination, B. Interview

- A) Written Examination: Candidates shall have to appear at a Written Examination of 80 (eighty) marks. Duration of written Examination will be one and half hours (90 Minutes). There will be 80 (eighty) Multiple Choice type Questions, carrying 1 (One) mark each covering the subjects as details below:

Subject	Standard of questions for the post of	
	Mazdoor	No. of questions
General Knowledge and Current Affairs	General	10
General English	Class VIII	20
General Science	Class VIII	10
History	Class VIII	10
Geography	Class VIII	10
Mathematics	Class VIII	20

- Questions will be set in English/ Bengali/ Hindi for Gr. D.
- Candidates have to mark answers in respect of Multiple Choice type Questions in OMR Answer Script.
- There will be no negative marking for wrong answer.

- B) Personality Test :-

The candidates shortlisted on the basis of marks obtained in the Written Examination will be cancelled separately for document verification followed by a personality test of 20 Marks for the post mentioned in the notice.

NOTE:- Final merit list will be prepared on the basis of total marks obtained by the candidates in written examination (80 Marks) and personality test (20 Marks)

15. Neither claim for refund of the fee will be entertained nor it will be reserved for any other examination under any circumstances whatsoever.