

RPCAU LDC Syllabus|| Check LDC, Accountant, & Other posts Exam Pattern

RPCAU Assistant Registrar, Assistant Comptroller – Exam Pattern

Subject Names	No of Question	Marks
General Knowledge	50	50
Language (Hindi/ English)	100	100
Subject Matter	100	100
Total	250 Questions	250 Marks

RPCAU Accountant, Junior Accounts Clerk, Lower Division Clerk (LDC) – Exam Pattern

Subject Names	No. of Question	Marks
Aptitude Test	100	100
General Knowledge	50	50
Language (Hindi/ English)	100	100
Computer Proficiency Test (Qualifying)		
Total	250 Questions	250 Marks

RPCAU Non Teaching Syllabus

General Knowledge

- Indian Constitution
- Famous Books & authors
- Countries & Currencies
- Famous Personalities
- Chemistry

- Biology
- Art & Culture
- Famous places
- Economy
- History
- Sports
- General Polity
- Politics
- States & Capitals
- India & Neighboring Countries
- Physics
- Countries & Capitals
- Scientific Research
- Geography
- Current Affairs- National & International

Aptitude Test

- Probability
- Integration
- Hyperbolic Functions
- Direction Cosines & Direction Ratios
- Differentiation
- Product of Vectors
- Hyperbola
- Trigonometry
- Random Variables and Probability Distributions
- Circle
- Matrices
- Straight Line
- Complex Numbers
- Additions of Vectors
- Permutations and Combinations
- Algebra
- Partial fractions
- Coordinate Geometry
- Transformation of Axe
- Ellipse
- Differential equations
- Three-Dimensional Coordinate
- Inverse Trigonometric Functions
- Applications of Derivatives
- Locus
- Properties of Triangles
- Definite Integrals
- Pairs of Straight Lines
- System of circles
- Limits and Continuity
- Binomial Theorem
- Mathematical Induction Theory of Equations

General English

- Data Interpretation
- Spotting Errors
- Error Correction (Underlined Part)
- Sentence Improvement
- Sentence Completion
- Antonyms
- Transformation
- Spelling Test
- Topic rearrangement of passage
- Joining Sentences
- Sentence Arrangement
- Fill in the blanks
- Synonyms
- Error Correction (Phrase in Bold)
- Direct and Indirect speech
- Sentence Arrangement
- Para Completion
- Idioms and Phrases
- Homonyms
- Prepositions
- Substitution
- Theme Detection
- Active and Passive Voice
- Spelling Test
- Passage Completion
- Word Formation

Computer Proficiency Test

Microsoft Office Indic:

- How to start Word?
- Methods of starting Word
- How to change Language English to Hindi?
- Introduction about the Hindi Keyboards
- Introduction about Desktop, Mouse, Keyboard, etc.
- Introduction about MS Office Indic

OS and office Productivity Tools:

- Microsoft Windows
- MS Word including Advanced Features
- File and Folder Management
- Overview & usages of PDF
- Internet Familiarity, Usages, and E-mail
- Information on Internet explorer usages and various options/settings available
- Microsoft Office
- MS Outlook

- Understanding Wide Area Network, Wireless LAN and connecting LAN to WAN.

Troubleshooting, Installation:

- Understanding Storage devices
- Information on Scanner and Scanner Software usage/configuration
- How to use a DVD / CD / ROM and floppy?
- Taking data on and from a flash drive, pen drive
- Using FTP for uploading and downloading of data from the Internet
- Using data and resources from a Local Area Network
- Burning DVD /CD

recruitmentindia.in