

NICL Accounts Apprentice Syllabus| Check Accounts Apprentice Exam Pattern

NICL Accounts Apprentice Exam Pattern

S. No	Test Type	Name of the Topics
1	Objective Questions	General Knowledge
2		Quantitative Aptitude
3		Reasoning
4		English
5		Computer
6		Concerned Subjects

NICL Accounts Apprentice Syllabus

English

- Comprehension Passage.
- Spellings/ Detecting Mis-spelt words.
- Idioms & Phrases.
- Spot the Error.
- Fill in the Blanks.
- Synonyms, Antonyms.
- Active/Passive Voice of Verbs.
- One word substitution.
- Improvement of Sentences.
- Para jumbles
- Cloze Passage.

Reasoning

- Blood Relations
- Coding-Decoding.
- Clocks & Calendars.
- Series Completion.
- Logical Venn Diagrams.
- Arithmetical Reasoning.
- Statement – Conclusions.

- Statement – Arguments.
- Alpha-Numeric Sequence Puzzle.
- Logical Sequence of Words.
- Puzzle Test
- Inserting The Missing Character.
- Deriving Conclusions from Passages.

Computer

- Computer Software & Hardware
- Windows
- MS Word
- MS Excel
- MS PowerPoint

Quantitative Aptitude

- Number Systems.
- Fundamental Arithmetical Operations.
- Mixtures & Allegations.
- Decimals & Fractions
- Profit & Loss.
- Time and Distance.
- Time & Work.
- Data Interpretation.
- Percentages.
- Ratios and Proportions.
- Quadratic Equations.

General Knowledge

- National and International Current Affairs
- Important Days, Events, Places
- Knowledge of Education, Culture, and Social Custom
- Revenue, Police, and General Administration System

Concerned Subject Syllabus

Accountancy

1. Trading, Profit & Loss Account and Balance Sheet.
2. Bills of Exchange.
3. Self-balancing Ledger & Sectional balancing.
4. Capital & Revenue, Receipts & Payment, Income & Expenditure Accounts.
5. Depreciation, Reserve & Provision.
6. Branch & Departmental Account.

7. Double Accounts System.
8. Bank Reconciliation Statement.
9. Rectification of errors.
10. Balance-Sheet formats & Classification.
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14. Capital & Revenue, Receipts & Payment, Income & Expenditure Accounts.
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Auditing, Income tax

- Object Of Audit.
- Vouching and Verification.
- Rights, Duties, and Liabilities of Auditors.
- Income tax, Provisions Pertaining to Income from salary and provisions and related to Chapter-VIth of Income Tax 1961.
- A provision relating to TDS & Forms to be filled with the Income Tax Department.
- Object Of Audit.
- Vouching and Verification.
- Rights, Duties, and Liabilities of Auditors.
- Income tax, Provisions Pertaining to Income from salary and provisions and related to Chapter-VIth of Income Tax 1961.
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