



No. F.4(100)/2013/P&P/NES/DSSSB/

Date:

Notice

The Delhi subordinate Services Selection Board (DSSSB) had notified a New Examination Scheme vide notification no. F.4(100)/2013/P&P/NES/DSSSB/44-54 dated 14/2/2013 for recruitment to various posts to be made by the Board. The scheme had been made applicable w.e.f. 01/01/2013.

The examination scheme prescribed by DSSSB vides said notification for the post of Grade-II (DASS) is as under:-

Tier	Indicative Posts	Exam. Code	Time	Total Ques. (MCQ)	Total Marks (MCQ)	Total Marks (Descript.)	Grand Total	Syllabus	
Two Tier (General Posts)	Grade-II (DASS)/ Head Clerk, Assistants and equivalent posts.	IIT-G	Tier-I	200	200	N.A.	200	1.General Awareness. 2. General Intelligence & Reasoning ability. 3. Arithmetical & Numerical Ability. 4. Test of Hindi Language & Comprehension. 5. Test of English Language & Comprehension. (40 Marks each)	
			2 Hrs.						
			Tier-II	200	200	75	275		Part – I: 1. General Intelligence & Reasoning. 2. Quantitative Abilities. 3. General awareness with special emphasis on the History, Culture, Demography, Geography & Economy of Delhi, Administrative set up and Governance in NCT of Delhi. 4. English Language and comprehension. (50 Marks each) Part – II: (Descriptive) (75 Marks) Essay (In English) :50 Marks Letter writing/ Expansion of ideas (In English) :25 Marks
			3 Hrs.						

Now the aforesaid examination scheme, for the post of Grade-II(DASS) only, has been reviewed by the Board and it has been changed/amended vides resolution no. P&P/2017/14 dated 25/05/2017 as under:-

Tier	Indicative Posts	Exam. Code	Time	Total Ques. (MCQ)	Total Marks (MCQ)	Total Marks (Descript.)	Grand Total	Syllabus	
Two Tier (General Posts)	Grade-II (DASS)	IIT-G	Tier-I	200	200	N.A.	200	1.General Awareness. 2. General Intelligence & Reasoning ability. 3. Arithmetical & Numerical Ability. 4. Test of Hindi Language & Comprehension. 5. Test of English Language & Comprehension. (40 Marks each)	
			2 Hrs.						
			Tier-II	300	300	N.A.	300		(i)English Language and comprehension :- 75 Marks (ii)Mental Ability:- 75 Marks (iii)General Awareness:- 75 Marks (iv)Numerical Aptitude & Data Interpretation :- 50 Marks (v)General Computer Knowledge :- 25 Marks
			3 Hrs.						
Exit Exam	An optional Exit Examination of qualifying nature, if Board so decides, may be conducted for shortlisted candidates of Tier-II exam for testing minimum standards in writing skills by means of an essay or expansion of Ideas								

The Final Selection shall be made based on merit in Tier-II Exam. The amended/changed examination scheme for the post of Grade-II(DASS) will be applicable in respect of all the exams to be held henceforth.

Dy. Secretary (P&P)

Date: 02-06-17

No. F.4(100)/2013/P&P/NES/DSSSB/ 446-449

Copy for information to:-

1. Chairman, DSSSB
2. Member-II, Controller of Examination, Secretary, DSSSB
3. Dy. Secretary (Exam-I/Exam-II/Interview Cell/CC-I/CC-II/Administration/Legal)
4. System Analyst to upload the notice on the website of the Board.

Dy. Secretary (P&P)

02-06-2017

2. MODE OF SELECTION: The selection shall be made through **One Tier** and **Two Tier examination** scheme and Skill Test wherever applicable.

*** Examination Scheme :**

DSSSB will conduct One Tier and Two Tier Examination for the post codes as per examination scheme given in **Annexure-I**. However, DSSSB reserves the right to change/amend the examination scheme, if so required, any time before the examination.

Note:

- (i) The Examination questions will be bilingual (Hindi & English) except for the Language papers which would be in the language concerned only.
- (ii) There is no provision of re-evaluation/re-checking of Answer Sheets/Answer Scripts in respect of the examinations conducted by DSSSB.
- (iii) The DSSSB reserves the right to cancel/withdraw any question/questions from the Test.
- (iv) The Board has fixed the minimum qualifying marks for different categories (UR/SC/ST/OBC/PH/EXSM) in order to achieve qualitative selection and to recruit the best talent available and the same is available on the website of the Board, however, cutoff marks for selection in different categories may go higher depending upon the marks obtained by the candidates and number of vacancies.
- (v) The Board makes provisional selection of the candidates on the basis of information provided in the application and documents/certificates provided by the candidate at the time of submission of document and recommends the same to the indenting/user department. Further the Appointing Authority i.e. the indenting/user department verifies and satisfies itself about the authenticity of documents/certificates and eligibility as per the Recruitment Rules before finally appointing the candidate(s). Therefore, the provisional selection of a candidate does not confer upon him/her any right of appointment unless the Appointing Authority is satisfied, after such inquiry as may be considered necessary, that the candidate is suitable in all respects for appointment to the post.
- (vi) In case of combined examination for more than one related posts the preference order of the posts by the candidate will be obtained at the time of document verification.
- (vii) If there are two or more candidates in the same category having equal marks in the examination, the candidate older in age will get preference. In case of further tie, candidate having higher marks in Section "A" of the test shall be preferred.
- (viii) In case of Combined Examination of common posts, the result of earlier post code shall be processed first.
- (ix) **The Board may shortlist the candidates for written examination on the basis of marks in qualifying exam (as per essential qualification given in RRs) in case there are a large number of candidates.**
- (x) Candidates may apply for more than one post codes but The Board may hold the examinations of two or more different post codes on the same day and candidate may opt to take the examination of any one post code only.

3. SYLLABUS: (for One Tier and Two Tier Examination Schemes)

□□ One Tier (G/T) Examination:-

Section-A:

- (i) **General Awareness:** Questions will be designed to test the ability of the candidate's General Awareness of the environment around him/her and its application to society. The questions will be designed to test knowledge of Current Events and of such matter of everyday observation as may be expected of an educated person. The test will also include questions relating to History, Polity, Constitution, Sports, Art & Culture, Geography, Economics, Everyday Science, Scientific Research, National/International Organizations /Institutions etc.
- (ii) **General Intelligence & Reasoning Ability:** The syllabus of General Intelligence & Reasoning Ability includes questions of both verbal and non-verbal types. Test may

include questions on analogies, similarities, differences, space visualization, problem solving, analysis, judgment, decision making, visual memory, discrimination, observation, relationship, concepts, arithmetical reasoning, verbal and figure classification, arithmetical number series etc.

- (iii) **Arithmetical & Numerical Ability** : The test of Arithmetical and Numerical Abilities will cover Number Systems including questions on Simplification, Decimals, Data Interpretation, Fractions, L.C.M., H.C.F., Ratio & Proportion, Percentage, Average, Profit & Loss, Discount, Simple & Compound Interest, Mensuration, Time & Work, Time & Distance, Tables & Graphs etc.
- (iv) **Hindi Language & Comprehension and English Language & Comprehension**: In addition to the testing of candidate's understanding and comprehension of the English and Hindi Languages, questions on its Vocabulary, Grammar, Sentence Structure, Synonyms, Antonyms and its correct usage etc. would also be covered.

SECTION B (Applicable only for one Tier Technical only): Post specific subject related questions: Objective Type Multiple Choice Questions on the subject concerned as per the qualification prescribed in the Recruitment Rules for the post.

□□ **Two Tier Examination Schemes:**

I. Syllabus of TIER-I Exam will be same as of One Tier exam.

II. Syllabus of TIER-II Exam:

A. **Part-I (MCQ/Objective type)**

- (i) General Intelligence & reasoning ability - same as in One Tier exam but with slightly higher level
- (ii) Quantitative Aptitude - In addition to Arithmetical and Numerical Abilities as in tier-I with slightly higher level, there will be questions on data interpretation & Analysis.
- (iii) General Awareness in addition to topics given for Tier-I there shall be question on history, culture, demography, geography & economy of Delhi, Administrative set up and Governance in NCT of Delhi, various schemes of Delhi Govt.
- (iv) English language & Comprehension - same as in tier-I but with slightly higher level

4. ELIGIBILITY CRITERIA:

- (i) The candidate must be a citizen of India.
- (ii) The educational qualification, age, experience etc. as stipulated in advertisement shall be determined as on the closing date i.e. 21/11/2017 of submission of application.

5. RESERVATION BENEFITS:

- (i) Reservation benefits will be available to the SC/ST/OBC/Physically Handicapped & other special category candidates in accordance with the instructions / orders / circulars issued from time to time by the Govt. of Delhi. The reservation benefits under SC/STs shall be admissible as per judgment dated **12/09/2012 of Hon'ble High Court of Delhi as passed in WP(C)No. 5390/2010, CM No. 20815/2010 – Deepak Kumar and Ors Vs District and Sessions Judge, Delhi and Ors.** However, this shall be further subject to policy decision of Govt. of Delhi.
- (ii) Candidates who wish to be considered against reserved vacancies and /or to seek age relaxation, **must be in possession of relevant certificates (SC/ST/OBC/Non Creamy layer/PH/Educational/Experience etc.) issued by the competent/notified authority (in prescribed format) on or before the cutoff date (closing date of advertisement)** otherwise their claim for any category will not be entertained and their applications will be considered against Un-reserved (UR) category vacancies, if eligible otherwise.
- (iii) Only OBC (Delhi) candidates will be given the benefit of reservation/age relaxation under OBC category. **OBC (Outside) candidates will be treated as Unreserved candidate and they must apply under UR category.** The OBC (Delhi) candidates must be in possession of non-Creamy layer certificate (not older than a year), along with his/her caste certificate.