

**ADVERTISEMENT FOR RECRUITMENT OF EXECUTIVES IN OMC LTD.**

No. 48 /OMC

Date: **09.07.2020**

The OMC, a Gold category and largest State PSU in Mining Sector in the Country, undertakes exploration, mining and trading of iron, chrome & bauxite ores. Inspired by the vision to emerge as the market leader and to play a catalytic role in the growth of industrialization, OMC caters to the requirements of mineral based industries. The Corporation has achieved an annual turnover of Rs.3975 crores in the FY 2019 -20.

The OMC intends to fill-up the following vacant posts on regular basis.

**1). VACANCY**

SL. NO	CADRE	NAME OF THE POST	NO OF POSTS TO BE FILLED UP	CATEGORY	INITIAL BASIC PAY as per 7 <sup>th</sup> PRC
1	Electrical	Dy. General Manager (Elect.), E-5 grade	01	UR-01	Rs. 1,05,600/- (Rs. 78,800-2,09,200/-)
2		Sr. Manager (Elect.), E-4 grade	02	UR-02	Rs. 91,100/- (Rs. 67,700 – 2,08,700/-)
3		Manager (Elect.), E-3 grade	06	UR-02 ST-02 SC-02	Rs. 78,500/- (Rs. 67,700 – 2,08,700/-)
4	Mechanical	Sr. Manager (Mech.), E-4 grade	01	UR-01	Rs. 91,100/- (Rs. 67,700 – 2,08,700/-)
5		Manager (Mech.), E-3 grade	01	SC-01	Rs. 78,500/- (Rs. 67,700 – 2,08,700/-)
6	Personnel	Sr. Manager (Personnel), E-4 grade	02	UR-02	Rs. 91,100/- (Rs. 67,700 – 2,08,700/-)
7		Manager (Personnel), E-3 grade	05	UR-01 ST-03 SC-01	Rs. 78,500/- (Rs. 67,700 – 2,08,700/-)
8	Mining	Sr. Manager (Min.), E-4 grade	01	UR-01	Rs. 91,100/- (Rs. 67,700 – 2,08,700/-)
9		Manager (Min.), E-3 grade	04	ST-03 UR-01	Rs. 78,500/- (Rs. 67,700 – 2,08,700/-)
10	Medical	Medical Officer-III, E-2 grade	02	SC-01 UR-01	Rs. 67,700/- (Rs. 67,700 – 2,08,700/-)
<b>Total Posts</b>			<b>25</b>	<b>25</b>	

Interested eligible candidates are requested to download the application format from OMC website: <http://omcltd.in> & submit the same duly filled in & signed along with attested copies of Certificates & Testimonials in support of their eligibility by **Speed Post** in a cover superscribed "APPLICATION FOR THE POST OF \_\_\_\_\_" so as to reach the **General Manager (P&A)**, The Odisha Mining Corporation Ltd., OMC House, Bhubaneswar-751001 by **09.08.2020** positively. Applications received after the last date due to delay in postal/courier or any other reason shall not be entertained and will be rejected.

The OMC Management reserves the right to cancel, amend or alter the above advertisement without assigning any reason thereof.

Sd/-  
**General Manager (P&A)**  
**The Odisha Mining Corporation Ltd.**  
**Post Box No-34, OMC House**  
**Bhubaneswar – 751001**

**TERMS AND CONDITIONS OF RECRUITMENT OF EXECUTIVES IN OMC LTD**

**1. VACANCY**

<b>SL. NO</b>	<b>CADRE</b>	<b>NAME OF THE POST</b>	<b>NO OF POSTS TO BE FILLED UP</b>	<b>CATEGORY</b>	<b>INITIAL BASIC PAY as per 7<sup>th</sup> PRC</b>
<b>1</b>	Electrical	Dy. General Manager (Elect.), E-5 grade	01	UR-01	Rs. 1,05,600/- (Rs. 78,800-2,09,200/-)
<b>2</b>		Sr. Manager (Elect.), E-4 grade	02	UR-02	Rs. 91,100/- (Rs. 67,700 – 2,08,700/-)
<b>3</b>		Manager (Elect.), E-3 grade	06	UR-02 ST-02 SC-02	Rs. 78,500/- (Rs. 67,700 – 2,08,700/-)
<b>4</b>	Mechanical	Sr. Manager (Mech.), E-4 grade	01	UR-01	Rs. 91,100/- (Rs. 67,700 – 2,08,700/-)
<b>5</b>		Manager (Mech.), E-3 grade	01	SC-01	Rs. 78,500/- (Rs. 67,700 – 2,08,700/-)
<b>6</b>	Personnel	Sr. Manager (Personnel), E-4 grade	02	UR-02	Rs. 91,100/- (Rs. 67,700 – 2,08,700/-)
<b>7</b>		Manager (Personnel), E-3 grade	05	UR-01 ST-03 SC-01	Rs. 78,500/- (Rs. 67,700 – 2,08,700/-)
<b>8</b>	Mining	Sr. Manager (Min.), E-4 grade	01	UR-01	Rs. 91,100/- (Rs. 67,700 – 2,08,700/-)
<b>9</b>		Manager (Min.), E-3 grade	04	ST-03 UR-01	Rs. 78,500/- (Rs. 67,700 – 2,08,700/-)
<b>10</b>	Medical	Medical Officer-III, E-2 grade	02	SC-01 UR-01	Rs. 67,700/- (Rs. 67,700 – 2,08,700/-)
<b>Total Posts</b>			<b>25</b>	<b>25</b>	

**NOTE:-**

- a. Besides Basic Pay , the selected candidates will get other benefits like Dearness Allowance, Attendant Allowance, Conveyance Expenses, Corporation quarters for accommodation or House Rent Allowance in lieu of that, LTC, Medical facilities for self & dependent family members, Liveries, Scholarship for meritorious children etc. as per Rules of the Corporation.
- b. After appointment, the Executives shall be kept under probation for a period of one year. This period will be counted towards normal increment, leave & seniority. On successful completion of probation, the Executives shall be confirmed in their respective grade as indicated above. The probation period can be extended for a further period of six months, if necessary.
- c. The number of vacancies shown above are indicative in nature and may either increase or decrease at the discretion of Management.
- d. Scope for promotion: As per R&P Rules for Executives, 2012 of OMC (visit OMC website <http://omcltd.in>).
- e. Candidates after recruitment can be posted in any establishment of OMC within Odisha.
- f. The OMC Service is not pensionable.

## 2. ELIGIBILITY CRITERIA

SL. NO.	Name of the Post	Basic Eligibility		Age as on 31.07.2020
		Qualification	Experience	
1	Dy. General Manager (Elect.), E-5 grade	BE/B. Tech. in Electrical Engineering from recognized University or Institute approved by AICTE.	i) Should have <b>12</b> years post qualification experience in Planning, Design, Erection, Maintenance and Operational Electrical equipment. ii). Preference will be given to the person having experience in open cast & underground mining equipment with PLC Based Control system & having Supervisory Certificate applicable to mines.	Not above <b>44</b> years
2	Sr. Manager (Elect.), E-4 grade	BE/B. Tech. in Electrical Engineering from recognized University or Institute approved by AICTE.	ii) Should have <b>08</b> years post qualification experience in Planning, Design, Erection, Maintenance and Operational Electrical equipment. ii). Preference will be given to the person having experience in open cast & underground mining equipment with PLC Based Control system & having Supervisory Certificate applicable to mines.	Not above <b>40</b> years
3	Manager (Elect.), E-3 grade	BE/B. Tech. in Electrical Engineering from recognized University or Institute approved by AICTE.	i). Should have <b>04</b> years post qualification experience in Planning, Design, Erection, Maintenance and Operational Electrical equipment. ii). Preference will be given to the person having experience in open cast & underground mining equipment with PLC Based Control System & having Supervisory Certificate applicable to mines.	Not above <b>36</b> years.

4	Sr. Manager (Mech.), E-4 grade	BE/ B. Tech. in Mechanical Engineering from recognized University or Institute approved by AICTE.	Should have <b>08</b> years of relevant post qualification experience in planning, design, erection, maintenance & operation of heavy earth moving equipment, crushers, screens, conveyors, pumps, light motor vehicles, mineral beneficiation plants etc.	Not above <b>40</b> years
5	Manager (Mech.), E-3 grade	BE/ B. Tech. in Mechanical Engineering from recognized University or Institute approved by AICTE.	Should have <b>04</b> years of relevant post qualification experience in planning, design, erection, maintenance & operation of heavy earth moving equipment, crushers, screens, conveyors, pumps, light motor vehicles, mineral beneficiation plants etc.	Not above <b>36</b> years
6	Sr. Manager (Personnel), E-4 grade	MBA / PGDM in Personnel / HR / Industrial Relation from recognized Institute approved by AICTE or Master's / Post Graduation in Social Welfare / Labour Welfare / Industrial Relations / Personnel Management or equivalent from a recognized University / Institute approved by AICTE.	<p>(i). Should have at least <b>08</b> Years' post qualification relevant Industry experience (Mining / Manufacturing) in Personnel Functions such as Recruitment, Promotion, Establishment matters, Employee Welfare, Contract Labour Management, Statutory Compliances, Learning &amp; Development, Performance Management matters in any Govt./ State PSU/ Central PSU/ Other large &amp; reputed Organizations.</p> <p>(ii). Knowledge &amp; experience in SAP &amp; implementation of SAP HR Modules will be an added advantage.</p>	Not above <b>40</b> years.

7	Manager (Personnel), E-3 grade	MBA / PGDM in Personnel / HR / Industrial Relation from recognized Institute approved by AICTE or Master's / Post Graduation in Social Welfare / Labour Welfare / Industrial Relations / Personnel Management or equivalent from a recognized University / Institute approved by AICTE.	<p>(i). Should have at least <b>04</b> Years' post qualification relevant Industry experience (Mining / Manufacturing) in Personnel Functions such as Recruitment, Promotion, Establishment matters, Employee Welfare, Contract Labour Management, Statutory Compliances, Learning &amp; Development, Performance Management matters in any Govt./ State PSU/ Central PSU/ Other large &amp; reputed Organizations.</p> <p>(ii). Knowledge &amp; experience in SAP &amp; implementation of SAP HR Modules will be an added advantage.</p>	Not above <b>36</b> years.
8	Sr. Manager (Min.), E-4 grade	BE/B. Tech in Mining Engg. with 1 <sup>st</sup> Class MMCC.	<p>(i) <b>08</b>years of post-Degree (BE/B. Tech.) experience in open cast / underground highly mechanized metalliferous mines out of which should have <b>04</b>years of experience after acquiring 1<sup>st</sup> Class MMCC.</p> <p>(ii) Preference will be given to the candidates having exposure in IT/ software enabled mine planning, design &amp; development.</p> <p>(iii) Preference will be given to the candidates having Unrestricted Competency (1<sup>st</sup> Class MMCC)</p>	Not above <b>40</b> years.
9	Manager (Min.), E-3 grade	BE/B. Tech in Mining Engg. with 1 <sup>st</sup> Class MMCC.	<p>(i) <b>4</b> years of post-Degree (BE/B. Tech.) experience in open cast / underground highly mechanized metalliferous mines.</p> <p>(ii) Preference will be given to the candidates having exposure in IT/ software enabled mine planning, design &amp; development.</p> <p>(iii) Preference will be given to the candidates having Unrestricted Competency (1<sup>st</sup> Class MMCC)</p>	Not above <b>36</b> years.

10	Medical Officer-III, E-2 grade	MBBS Degree. Preference shall be given to the candidates with higher qualification & experience.	-	Not below <b>21</b> yrs. & above <b>32</b> yrs. Relaxation of age for SC candidates as per norms of State Govt.
----	-----------------------------------	--	---	--

**Note:-**

- **The qualifications prescribed for all the above posts must have been obtained through regular course. Equivalent Qualification, Qualification obtained through Correspondence Courses shall not be considered subject to the condition that the departmental candidates, who are already in OMC regular service as on **01.10.2012**, acquiring AMIE (A&B) and other qualifications in correspondence courses from the recognized University/ Institute approved by AICTE can apply for the respective posts.**

**3. RESERVATION**

SL. NO	NAME OF THE POST	NO OF POSTS TO BE FILLED UP	No. of Posts Reserved for		
			SC	ST	UR
<b>ELECTRICAL</b>					
1	Dy. General Manager (Elect.), E-5 grade	01	-	-	01
2	Sr. Manager (Elect.), E-4 grade	02	-	-	02
3	Manager (Elect.), E-3 grade	06	02	02	02
<b>TOTAL</b>		<b>09</b>	<b>02</b>	<b>02</b>	<b>05</b>
<b>MECHANICAL</b>					
4	Sr. Manager (Mech.), E-4 grade	01	-	-	01
5	Manager (Mech.), E-3 grade	01	01	-	-
<b>TOTAL</b>		<b>02</b>	<b>01</b>	<b>-</b>	<b>01</b>
<b>PERSONNEL</b>					
6	Sr. Manager (Personnel), E-4 grade	02	-	-	02
7	Manager (Personnel), E-3 grade	05	01	03	01
<b>TOTAL</b>		<b>07</b>	<b>01</b>	<b>03</b>	<b>03</b>
<b>MINING</b>					
8	Sr. Manager (Min.), E-4 grade	01	-	-	01
9	Manager (Min.), E-3 grade	04	-	03	01
<b>TOTAL</b>		<b>05</b>	<b>-</b>	<b>03</b>	<b>02</b>
<b>MEDICAL OFFICER</b>					
10	Medical Officer-III, E-2 grade	02	01	-	01

- Reservation & age relaxation for SC,ST,Ex-Servicemen,PWD,Sports Person & Women shall be considered as per guidelines of State Government.
- PWD Candidates whose disability is 40% or above are required to attach disability certificate indicating % of disability and type of disability,issued by the concerned Medical Board for consideration as per Rules.

- Ex-Servicemen are required to attach copy of Discharge Certificate issued by the Competent Authority.
- Candidates belonging to PWD, Ex-Servicemen, Sports Person & Women category shall be adjusted against the categories to which they belong.
- Exchange of candidates belonging to SC and ST will not be considered.
- Women candidates belonging to SC and ST category are required to submit Caste Certificate by birth showing "daughter of .....". Caste Certificates obtained by virtue of marriage (i.e. showing wife of .....") is not acceptable.

#### 4. **HOW TO APPLY**

- Application Form at **Annexure-I** shall be downloaded from our website: <http://omcltd.in> to be filled-up by the candidate after carefully reading the eligibility criteria prescribed for the post.
- The applicant must affix recent colour passport size photograph at top right side of the application form.
- The applicant must attach self-attested copy of all the mark sheets, certificates & testimonials/documents from HSC / 10<sup>th</sup> onwards towards proof of qualification, age, mark secured, caste, experience etc. along with the application form. **In case a Degree is based on semester pattern, then the candidate needs to submit the mark sheets of all semesters including the final mark sheet of final semester. Further, in support of any qualification, if the marking is CGPA based, then, the candidate needs to submit the proof of CGPA to Percentage conversion formula against the qualification.**
- The candidates already employed in Govt./Semi-Govt./Central PSU/State PSU shall submit '**No Objection Certificate**' issued by their present employer **at the time of Interview**.
- The application in the prescribed form shall be accompanied with a one page write up on "**Why I consider myself suitable for the Role**" along with statement of purpose.
- Applications without supporting documents/incomplete/not fulfilling the prescribed criteria in any respect are liable to be rejected.

#### 5. **SELECTION METHODOLOGY**

- Eligible candidates will be short-listed in the following manner;  
Total Marks 100 (Base career-50, Higher Education -10, Experience -10, Personal Interview -30)  
  
02 (two) marks shall be given for every additional relevant higher qualification subject to a maximum of 10 (ten) marks.  
  
02 (two) marks shall be given for every year of additional relevant experience over & above the required experience subject to a maximum of 10 (ten) marks.

<p><b>Weightage shall be given to the candidates having higher qualification and/or relevant industry experience.</b></p>
---

- The above modality of assigning marks for relevant higher qualification & experience shall also be followed for short listing the candidates, who apply for the post of Medical Officer-III in E-2 grade.
- Eligible candidates will be short-listed and called for personal interview as per the following ratio fixed by the Management.
  - i) 1:7 for single vacancy,
  - ii) 1:5 for more than one but less than 10 vacancies,
- The departmental candidates of OMC shall apply through proper channel.

- All the departmental candidates fulfilling the eligibility criteria will be short listed beyond the above ratio.
- The shortlisted candidates will be called for to produce original mark sheets, certificates & testimonials/documents towards proof of age, qualification and marks from HSC / 10<sup>th</sup> onwards, caste, etc. for the purpose of verification prior to personal interview.
- Selection will be made on the basis of Personal Interview of short-listed candidates.
- Filling-up of vacancies is solely at the discretion of the Management based on suitability of candidates & no claim will arise for appointment, if vacancies are not filled due to un-suitability/in sufficient number of candidate (s).

## **6. GENERAL CONDITIONS**

- Candidates are required to visit Corporation website <http://omcltd.in> at regular intervals for any notification, news, updates, results etc. relating to recruitment.
- “ At any stage of recruitment process, if it is found that the candidate has furnished false or incorrect information then the candidature /appointment of the candidate is liable to be cancelled.
- “ Canvassing in any form will be viewed adversely & may lead to disqualification.
- “ Finally selected candidates shall have to produce the required documents at the time of joining at respective places of posting as per provisions of OMC R&P Rules, 2012 (visit OMC website <http://omcltd.in>)
- “ The decision of OMC Management will be final & binding on all candidates on all matters relating to eligibility, acceptance or rejection of the application / candidature, selection of candidate, cancellation of the recruitment process, etc. No enquiry/correspondence will be entertained in this regard.
- “ Any dispute arising in this connection will be subject to jurisdiction of appropriate courts of Odisha.

Interested eligible candidates are required to fill up the application format & submit the same duly filled in by **09.08.2020** positively. Applications received after the last date due to delay in postal/courier or any other reason shall not be entertained and will be rejected.

Sd/-

**General Manager (P&A)**  
**Odisha Mining Corporation Ltd.**  
**Post Box No-34, OMC House**  
**Bhubaneswar – 751001**





(In case of CGPA/grades, please indicate equivalent percentage as per norms adopted by the University/ Institute & attach a copy of such norm fixed by the concerned University/Institute)

12. Post Qualification Experience (Attach copy of certificates):

Sl. No.	Name & address of Organizations worked	Post held	Scale of pay	Basic pay	Duration of Experience (DD/MM/YYYY)		Total years & months of experience	Type of assignment handled/specific nature of work/duty performed.
					From	To		

DECLARATION

I .....Son/Daughter/Wife of ....., do hereby declare that all the statements made in this application are true and correct to the best of my knowledge and belief. In the event of any information being found false, my candidature/appointment is liable to be cancelled/ terminated without any notice to me.

(SIGNATURE IN FULL)

PLACE: .....

NAME:

.....

DATE: .....

Documents/Certificates Attached:-

- 1)
- 2)
- 3)
- 4)
- 5)
- 6)