

22. **Details of Syllabus for Written Test.**

<u>SYLLABUS FOR POSTS IN PAY LEVEL-1 &2 (MATRIC LEVEL STANDARD)</u>			
<u>Subject</u>	<u>No of Questions</u>	<u>Marks</u>	<u>Duration of Examination</u>
General Intelligence & Reasoning	50	50	2 Hours (20 Minutes extra for each hours for visually handicapped candidates only)
Numeric Aptitude	25	25	
General English	25	25	
General Awareness	50	50	
Total	150	150	

Note-I The paper will consist of objective type-multiple choice questions only. The questions will be set both in English and Hindi, except General English, English Language & Comprehension.

Note-II Examination will be conducted in objective type questions and to be answered on Optical Mark Recognition (OMR) Sheets, the sample of which is given under 'Candidates Corner' on Web Application www.aocreruitment.gov.in.

Note-III There will be provision of negative marking (**0.25 marks for each wrong answer**) in written test for incorrect answers.

Note-IV. Syllabus: -

(i) **General Intelligence & Reasoning.** It would include questions of both verbal and non-verbal type. The test will include questions on analogies and differences, space visualization, problem solving analysis, judgement, decision making, visual memory, discriminating observation, relationship, concepts, verbal and figure classification, arithmetical number series, non-verbal series etc. The test will also include questions designed to test the candidate's abilities to deal with abstract ideas and symbols and their relationship, arithmetical computation and other analytical functions etc.

(ii) **General English.** Candidates understanding of English language and its correct usage, vocabulary, grammar, sentence structure, synonyms, antonyms and its correct usage etc.

(iii) **Numerical Aptitude.** The paper will include questions on problems relating to Number systems, computation whole numbers, Decimals and Fractions and relationship between numbers, fundamental arithmetical operations, percentages, ratio and proportion, averages, interest, profit and loss, discount, use of tables and graphs, mensuration, time and distance, ratio and time, time and work etc.

(iv) **General Awareness.** Questions will be designed to test the ability of the candidate's general awareness of the environment around them and its applications to society. Questions will also be designed to test knowledge of current events and of such matters of everyday observation and experience in their scientific aspects as may be expected out of educated personnel. The test will also include questions relating to India and its neighbouring countries especially pertaining to sports, history, culture, geography, economic scene, general policy including Indian constitution and scientific research etc. These questions will be such that they do

23. **Posting.** Candidates will be required to indicate their choice of Region for posting, in order of preference. This information will be utilized by Central Recruitment Cell, C/o Army Ordnance Corps Centre, Secunderabad to determine the place of posting, to the extent feasible in respect of selected candidates. Candidates will remain under all India Service liability obligation and are likely to be posted to Hard Areas/High Altitude Areas/ Remote Locality areas irrespective of choice of Region of the candidate based on the organizational requirements. Candidates will be under probationary period of two years from date of employment. Completion of probation period will be subject to satisfactory performance of the candidate during the tenure. Candidates are liable to be transferred anywhere in India at any time during their service.

24. **Health.** A candidate must be in a sound mental and bodily health and free from any physical illness which is likely to interfere with the efficient discharge of his/her duties. Candidate who are likely to be considered for appointment will be medically examined and have to be declared medically fit by the Competent Medical Authority.

25. Number of posts/vacancies are tentative and Recruitment process can be cancelled/ suspended/ terminated by the Appointing Authority at any stage, due to any reasons.

26. SC/ST/OBC/EWS/ESM/PwBD/MSP candidates have a right to compete with General Category Candidates against General Vacancies. In such cases, no concession or relaxation will be provided to the SC/ST/OBC/EWS/ESM/PWD/MSP Candidates.

27. No extra weightage will be given for additional/extra/higher qualification.

28. Candidates should read carefully, the procedure / instructions available on 'Candidate Corner' on Web Application www.aocreruitment.gov.in prior to commencing online submission of application **and submit their consent to there so, by clicking the dialog box and proceed to submit the application.**

29. No TA/DA is admissible. Candidates will have to make their own arrangements for lodging / boarding during the tests.

30. **Covid 19 Protocols.** Candidates shortlisted for Recruitment Test will be required to adhere to the Covid 19 protocols of Central/State Government existing at the time of recruitment tests. They must be in possession of hand sanitizers and masks.

31. **Disqualification.** Individual who has entered into or contracted a marriage with a person already having a living spouse;

or

32. Individual who, having a spouse living, has entered into or contracted a marriage with any person, shall not be eligible for appointment to the service.

Note: Central Government may exempt any person from the operation of rules at Para quoted above, if satisfied that such marriage is permissible under the personal law applicable to such person and other party to the marriage and that there are other grounds for doing so.

33. Individual who has furnished false/wrong information in the application form, fake certificate to avail benefits/reservation or who have willfully suppressed any material information, shall be liable to cancellation of candidature at any stage of recruitment process and / or termination of service, if the candidate has been selected.

34. **Action Against Candidates Found Guilty of Misconduct.** Candidates are warned that they should not furnish any particulars that are fake and suppress any material information in filling up the application form. Candidates are also warned that they should in no case tamper with any document or its attested / certified copy submitted by them nor should they submit a tampered/fabricated document. If there is any inaccuracy or any discrepancy between two or more such documents or their attested/ certified copies, an explanation regarding the discrepancy should be submitted.

35. A candidate who is or has been declared by the Department to be guilty of the acts/omissions specified below at Para 36 including attempt to commit, or abet, as the case may be to all or any of the acts specified in the under mentioned clauses may, in addition to rendering himself/ herself liable to criminal prosecution, will also be liable to be disqualified permanently or for a specified period: -

- (a) By the Department from any examination or selection held by thereon.
- (b) By the Central Government from any examination or selection under them, and
- (c) If he/she is already in service under Government; to disciplinary action under the appropriate rules.

36. The acts/ omissions which will invite the prosecution mentioned in Para 35 above are:-

- (a) Obtaining support of his/her candidature by any illegal means, or
- (b) Impersonating, or
- (c) Procuring impersonation by any person, or
- (d) Submitting fabricated documents or documents which have been tampered with, or
- (e) Making statements which are incorrect or false or suppressing material information, or
- (f) Resorting to any other irregular or improper means in connection with his/her candidature for the selection, or
- (g) Using unfair means during the test, or
- (h) Writing irrelevant matter including obscene language or pornographic matter, in the scripts(s), or
- (j) Misbehaving in any other manner in the examination hall, or
- (k) Harassing or doing bodily harm to the staff employed by the Department for the conduct of recruitment process, or
- (l) Bringing mobile phone/ communication device in the examination hall/interview room, or
- (m) Canvassing in any form.

37. **Recruiting Authority's Decision Final.** Commandant, Army Ordnance Corps Centre, Secunderabad will be the Recruiting Authority and the decision of the Recruiting Authority in all matters relating to eligibility, acceptance or rejection of the applicants, penalty for false information, mode of selection, conduct of examination (s) and allotments of examination centres, selection, allotment of posts and allotment of units to selected candidates will be final and binding on the candidates and no enquiry/ correspondence will be entertained in this regard.

38. **Court Jurisdiction.** Any dispute in regard to this recruitment will be subject to jurisdiction of Telangana Court at Hyderabad/Tribunals having jurisdiction over Army Ordnance Corps Centre, Secunderabad (Telangana).

39. **Process of Certification and Format of Certificate.**

(a) Candidates who wish to be considered against reserved vacancies or seek age - relaxation must submit requisite certificate from the competent authority, in the prescribed format when such certificates are sought by CRC at the time of Skill Test/ Document Check. Otherwise, their claim for SC/ST/OBC/EWS/PwBD/ESM category will not be entertained and their candidature/ application will be considered under Unreserved (UR)/ relevant category. The formats of the certificates are annexed with the Notice of this Examination. The certificate of disability issued under the Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act, 1995 (1 of 1996) will also be valid. Certificates in any other format are liable to be rejected.

(b) Crucial date for claim of SC/ST/OBC/EWS/PwBD status or any other benefit viz. fee concession, reservation, age-relaxation, etc., where not specified otherwise, will be the closing date for receipt of online applications.

(c) A person seeking appointment on the basis of reservation to OBCs must ensure that he/she possesses the caste/community certificate and does not fall in creamy layer on the crucial date.

(d) Candidates may also note that in respect of the above, their candidature will remain provisional till the veracity of the concerned document is verified by the Appointing Authority. Candidates are cautioned that they will be debarred from the examination conducted by the CRC in CRC in case they fraudulently claim SC/ST/OBC/EWS/PwBD/ESM status or avail any other benefit.

(e) **Provision of Compensatory Time and assistance of scribe:**

(i) In case of persons with benchmark disabilities in the category of blindness, locomotor disability (both arms affected-BA) and cerebral palsy, the facility of scribe is provided, if desired by the candidate.

(ii) In case of remaining categories of persons with benchmark disabilities, the provision of scribe will be provided on production of a certificate at the time of examination to the effect that the person concerned has physical limitation to write, and scribe is essential to write examination on his behalf, from the Chief Medical Officer/Civil Surgeon/Medical Superintendent of a Government health care institution as per proforma (Refer paragraph 40 below).