give a self-undertaking indicating that they belong to the OBC (Non-Creamy Layer) category in the prescribed format of Govt. of India, at the time of Documents verification.

(x) **Reservation/ Relaxation/ Concession for Persons with Disabilities** is subject to submission of Disability Certificate issued by a Government Medical Board in the format prescribed by Govt. of India, at the time of documents verification.

(xi) Candidates belonging to **SC/ST/PwBD/Ex-SM categories and Departmental candidates** are exempted from payment of application fees.

(xii) In case Caste/Category certificate is issued in a language other than Hindi or English, candidates are advised to produce a certified translation of the same in either Hindi or English language at the time of Document Verification, if called for.

(xiii) There is no upper age limit for **Departmental candidates**.

## 3. SELECTION PROCESS

Eligible candidates will have to undergo a Computer Based Test. Based on the Merit and vacancy requirement, the list of successful candidates for documents verification will be made available at www.dvc.gov.in.

Written Test shall be of Objective Type (each question shall have four answer options) of two hours' duration consisting of two parts –
1. Part-I consists of General Aptitude Test (GAT) on vocabulary, verbal comprehension, quantitative aptitude, reasoning ability, data sufficiency and interpretation, numerical ability etc.
2. Part-II consists of Technical Knowledge Test (TKT) having specific questions from respective discipline.

Brief syllabus, number of questions, CBT question format and whether there will be any negative markings, etc will be notified later in the DVC website.

Qualifying Criteria in Written Test (As per posts reserved for the respective category):

| Vacancy Reservation | Qualifying Criteria |
|---|---|
| Gen/OBC(NCL)/ EWS | 50% of Total marks in Each part (Part-I & Part-II) |
| SC/ST/PwBD | 40% of Total marks in Each part (Part-I & Part-II) |

However, appointment of selected candidate is subject to his/ her being found medically fit , after documents verification, as per the Corporation Norms. Such appointments shall also be subject to the service and conduct rules of the Corporation.

(i) **Verification of Credentials**: - While appearing for Documents Verification at the time of joining, the candidates are required to produce his/her proof of Identity in **Original** such as Aadhaar Card, Voter Card, Pan Card, Driving License, Passport etc. If the identity of the candidate is doubtful, the candidate may not be considered for further selection process.

(ii) The shortlisted candidates will be called for Documents Verification through email only and the details such as **Date, Time and Venue of the same** shall be hosted on the DVC website only. **Please note that NO hard copy of the Call Letters to the shortlisted candidates for**

**Documents Verification will be sent by Post or issued separately.** Hence, candidates are advised to keep track of their application status by visiting the DVC website regularly during the recruitment process. Please note that no other mode of communication, apart from emails, pertaining to the selection process other than that mentioned above will be followed.

(iii) Final selection will be after successful completion of Medical test and documents verification.

## 4. INDICATIVE SYLLABUS FOR THE COMPUTER BASED TEST

i. General Aptitude test: The test will include questions designed to test the candidate's abilities to deal with abstract ideas and symbols and their relationships, arithmetical computations and other analytical functions. Such questions will be aimed at testing the candidate's general awareness of the environment around him/her and its application to society. Questions will also be designed to test knowledge of current events and of such matters of everyday observations and experience in their scientific aspect as may be expected of any educated person. It will also include questions on basic English grammar and applications.

ii. Technical Knowledge test - The standard of the questions in Engineering subjects of relevant streams will be approximately of the level of Diploma in Engineering (Mechanical/ Electrical/ C&I/Civil/Communication) from a recognized Institute, Board or University recognized by All India Board of Technical Education. All the questions will be set in SI units.

## 5. PAYMENT OF APPLICATION FEE:

(i) Candidates belonging to **General/OBC(NCL)/EWS** categories are required to pay a **Non-refundable Application Fee of Rs 300/-(Rupees Three Hundred Only) through options mentioned below.**

(ii) Candidates belonging to **SC/ST/PWBD/Ex-SM categories & DVC Departmental Candidates are exempted from payment of application fees.**

(iii) Options for paying the Application fee:

a) a1) SBI Collect - The path for accessing and paying fees on the SBI Collect portal is as follows:

STEP 1 : Go to link https://www.onlinesbi.sbi/sbicollect/icollecthome.htm

STEP 2 : Select PSU(PUBLIC SECTOR UNDERTAKING),

STEP 3: Select State as West Bengal

STPE 4: Select name of PSU as DAMODAR VALLEY CORPORATION

STEP 5: Fill all details and proceed towards payment of Rs 300.

a2) **After payment of the application fee, candidates are required to download e-receipt which may be retained for future reference and submission at the time of document verification.**

a3) The reference number generated will have to be entered in the online application form for final submission of the online application.