

PGCIL Junior Officer Trainee Exam Pattern

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Parts	Subjects	Number Of Questions	Total Marks	Time Duration	Type Of Exam
Part 1	Professional Knowledge (PKT)	120	120	2 Hours	Objective
Part 2	Aptitude Test (AT)	50	50		
	Total	170	170		

PGCIL JOT Syllabus Topic Wise

HR Topics

- Equal Employment Opportunity
- HR Management in Organizations
- Strategic HR Management and Planning
- Workers, Jobs, and Job Analysis
- Human Resource Planning and Retention
- Recruiting and Labor Markets
- Selecting Human Resources
- Training Human Resources
- Talent Management
- Performance Management and Appraisal
- Total Rewards and Compensation
- Incentive Plans and Executive Compensation
- Managing Employee Benefits
- Risk Management and Worker Protection
- Employee Rights and Responsibilities
- Union/Management Relations

Quantitative Aptitude

- Probability.
- Partnership.
- Decimal Fraction.
- Average.
- Chain Rule.
- Simple Interest.
- Problems with H.C.F and L.C.M.
- Volume and Surface Area.
- Area.

- Races and Games.
- Height and Distance.
- Time and Distance.
- Allegation or Mixture.
- Pipes and Cistern.
- Time and Work.
- Banker's Discount.
- Surds and Indices.
- Numbers.
- Boats and Streams.
- Problems on Ages.
- Logarithm.
- Stocks and Share.
- Ratio and Proportion.
- Compound Interest.
- Permutation and Combination.
- Square Root and Cube Root.
- Simplification.

English

- Error Correction (Phrase in Bold).
- Synonyms.
- Para Completion.
- Idioms and Phrases.
- Sentence Improvement.
- Spotting Errors.
- Fill in the blanks.
- Error Correction (Underlined Part).
- Antonyms.
- Sentence Arrangement.
- Substitution.
- Active Voice and Passive Voice.
- Prepositions.
- Joining Sentences.
- Sentence Completion.
- Passage Completion.

Logical Reasoning

- Cubes and Dice.
- Analogy.
- Non-Verbal Series.
- Decision Making.
- Number Series.
- Directions.

- Arithmetical Reasoning.
- Embedded Figures.
- Alphabet Series.
- Clocks & Calendars.
- Data Interpretation.
- Statements & Arguments
- Coding-Decoding.
- Blood Relations.
- Syllogism.
- Statements & Conclusions.
- Number Ranking.
- Mirror Images.

<https://recruitmentindia.in/govt-exam-syllabus/>