

UIIC Administrative Officer Exam Pattern

<https://recruitmentindia.in/uiic-ao-syllabus/>

Serial Number	Subjects	Number Of Questions	Marks	Time Duration	Exam Type
1	Reasoning	50	50		
2	English Language	40	40		
3	Quantitative Aptitude	50	50		
4	General Awareness (with special reference to the Financial Sector)	40	40	Composite time of 2 Hours	Objective
5	Computer Literacy	20	20		
	Total	200	200		

UIIC Administrative Officer Scale 1 Syllabus - Topic Wise

English Language

- Idioms.
- Phrases.
- Vocabulary.
- Antonyms.
- Synonyms.
- Verbs.
- Nouns.
- Adverbs.
- Adjectives.
- Phrasal Verbs.
- Comprehension Passages.
- Choose Appropriate Word.

Reasoning Aptitude

- Puzzles
- Seating Arrangement
- Number Sequence
- Input - Output
- Coding-Decoding
- Blood Relation
- Syllogism

- Alphabet test
- Alphanumeric Sequence
- Order & Ranking
- Causes and Effects
- Direction Sense
- Word Formation
- Inequality
- Statement and Assumption
- Assertion and Reason
- Statement and Conclusion
- Statement and Arguments
- Statements and Action Courses

Quantitative Aptitude

- LCM and HCF.
- Time & Work.
- Investment.
- Permutation & Combination.
- Age Problem.
- Statistics.
- Boats and Streams.
- Averages.
- Time & Speed.
- Probability.
- Problems on Trains.
- Ratio and Proportion.
- Mixture and Allegation.

General Awareness

- Current News of India & World.
- Economic Status of India.
- Issues and Important Dates.
- Current Political Scheme.
- New Scientific Innovations.
- New Technologies.

General Awareness Related to Banking

- Banking History
- Types of Bank Accounts
- Types of Banks
- Money Market in India
- RBI & its functions
- Inflation & Deflation

- Capital Market in India
- National Income & Public Finance
- Income Topics

Computer Awareness

- MS Office.
- Excel.
- Word.
- Powerpoint.
- Access.
- Use of Internet and E-Mail.
- Basic USB functions and Devices

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