

**EAST CENTRAL RAILWAY
(Railway Recruitment Cell)
Polson Complex, Dighaghat, Patna-800011**

Engagement of Act Apprentices for Apprenticeship Training under Apprentices Act'1961
over East Central Railway

Guidelines for Candidates for filling up ONLINE application

- Click on "Online application for engagement of Act Apprentices for Apprenticeship Training in East Central Railway (2018-19)". Please go through the instructions carefully.
- Click on "Click here to register"
- Fill in the details for registration, as per format on display.
- Check each and every details entered carefully. You will not be able to edit these details after registration.
- Click on "Register".
- Registration number and Password will be sent to your registered e-mail address and One Time Password (OTP) will be **sent to your registered Mobile number**.
- In case you have entered correct email ID and still do not receive the email, please check your Spam, Junk folder. The email may have come in this folder also like Spam/Junk email.
- Enter OTP as received on your registered Mobile number.
- Click on "Verify Mobile number".
- In case OTP is not received, click on "Re-send OTP".
- In case the mobile number is not correct, click on the check box to enter the correct mobile number.
- Change the Password.
- Login with Registration ID and New Password.
- Select Division/Unit for applying.
- Click on "NEXT" button.
- Fill in the Educational qualification details. Marks obtained in all subject should be filled up along with Maximum Total Marks.
- Fill in the Technical Qualification details.
- Click on "NEXT" button to proceed further or "PREVIOUS" to edit.
- Fill in Address details.
- Choose file to upload your scanned photograph.
- Choose file to upload your scanned signature.
- Scanned Photograph and signature should be less than 70 KB and 30 KB respectively.
- Click on "NEXT" button to proceed further or "PREVIOUS" to edit.
- Click "Save & Proceed" or "Previous" to edit.
- Make Payment following the instructions carefully (if not exempted).
- Download the copy of filled up application. Print a copy of the same and keep it with yourself for future reference.
- Candidates will be given further intimation through e-mail or/SMS only.
- Selected List will be displayed on RRC Website.